

**Executive Committee  
Conference Call Minutes  
January 6, 2012**

Present	Julia Davis-Marks	President		Cindy Guthrie	VP Development	
	Judy Regan	VP Finance		Chris Tucker	VP Intern'l Relations - Canada	
	Chris Wasmer	VP Education		Lynn Fisher	VP Intern'l Relations– U K	
	Stacey Berman	Secretary		Anita Degen	Executive Advisor	
	Dina Belon	VP Sustainability		Shelia Lohmiller	Executive Director	
	Helen Reed	Past President		Trisha Poole	VP Marketing	
	Tina Lockwood	VP Membership		Philip Byrne	VP Events	
Guests:	Andrea Thomas					
					Quorum = 7	

Julia Marks called the meeting to order at 11:32 am EST.

Roll was taken by Stacey Berman. There was a quorum.

Agenda for January meeting was reviewed. We are expecting very good attendance at the Board Meeting. It looks like the majority of chapters will be represented. Any items to be added or comments on the budget need to be given to Shelia by Sunday – packet is going out in Monday. Next board meeting will be May 14<sup>th</sup> – reports are due by April 14<sup>th</sup>. Please don't wait until the last minute to turn your report in.

2012 Sustainable Conference: Seattle in August was discussed with the local board and they have declined to do it this year – but they do want to do it in the future. Biggest issue is time frame. Need to work with Marketing to create a consistent message. Need to delay the conference until a later date.

Discipline Call schedule was sent out. Please put on your calendars – two times per day format remains in place.

Green Day – It was requested that Dina provide a monthly update on Green Day luncheon to present to the EC.

**New Business**

Milliken has requested an RSVP list for the Milliken Experience in March. Shelia will be requesting info from the EC early next week.

Text message fundraising campaign is ready to be discussed. Cindy would like that topic to be added to the EC Meeting agenda in Houston. Cindy will be forwarding info for review this weekend so that we have a chance to read through it before the meeting.

Originally scheduled EC Meeting from 2-4, serving lunch at 1:00 - would like to start meeting at 1:15 and try to be done by 3 for those who are flying home that evening.

Judy Regan made a motion to adjourn; Cindy Guthrie Seconded the motion; all in favor

Next call is Friday, January 20, 2012

Meeting adjourned at 12:06 EST.

**Executive Committee  
Conference Call Minutes  
January 20, 2012**

Present	Julia Davis-Marks	President		Chris Tucker	VP Intern'l Relations - Canada	
	Judy Regan	VP Finance		Anita Degen	Executive Advisor	
	Chris Wasmer	VP Education		Shelia Lohmiller	Executive Director	
	Stacey Berman	Secretary		Trisha Poole	VP Marketing	
	Tina Lockwood	VP Membership				
	Helen Reed	Past President				
Guests:	Andrea Thomas					
Absent	Dina Belon	VP Sustainability				
	Philip Byrne	VP Events				
	Lynn Fisher	VP Intern'l Relations- U K				
	Cindy Guthrie	VP Development			Quorum = 7	

Julia Marks called the meeting to order at 11:35 am EST.

Roll was taken by Stacey Berman. There was a quorum.

Board Meeting – minutes from EC Meeting and bullet points will be sent today. Shelia reviewed board reports with Inc. office – nothing more to follow through on. Kudos on a great meeting!

Leadership conference update – working on logos and marketing materials. Working on a budget so we can finalize sponsorships and collateral. Scholars Event and Award of Excellence as a cocktail reception rather than a sit down dinner was presented and well received.

Green Day – discussed our participation and involvement – what we are expected to give and get out of Green Day.

**New Business**

Travel to Milliken – fly in Tuesday night – discussing when to end on Friday.

**Please RSVP for conference calls**

Judy Regan made a motion to adjourn; Helen Reed seconded the motion; all in favor

Next call is Friday, February 3, 2012

Meeting adjourned at 12:04 EST.