

**Executive Committee  
Conference Call Minutes  
November 1, 2013**

Present:					
	Julia Marks	President		Shelia Lohmiller	Executive Director
	Trisha Poole	President Elect		Andrea Thomas	VP Education
	Stacey Berman	Secretary		Tina Lockwood	VP Membership
	Helen Reed	Past President		Chris Tucker	VP Int'l Relations - Canada
	Judy Regan	VP Finance		Philip Byrne	VP Events
	Dina Belon	VP Sustainability		Cynthia Guthrie	VP Development
				Lynn Fisher	VP Int'l Relations - UK
Guest:					
	Fernando Diaz	Los Angeles Founding			
Absent:					
	Anita Degen	Executive Advisor			
					Quorum = 6

Julia Marks called the meeting to order at 8:33 am PST.  
Roll was taken by Stacey Berman. A quorum was established.

**VP DEVELOPMENT:** Conversation regarding the need for VP development position - or does Fundraising really fall under finance. The EC agreed that Shelia should put a motion together to go to the board moving fundraising to Finance and omitting VP development.

**SPECIAL ELECTION:** nomination forms not back yet. Open positions were reviewed and possible candidates were discussed. Conversation regarding open positions to be discussed in New York.

**MENTORSHIP:** Julia and Shelia are working with Sandy Banks to put together a structure for what this should look like and how it would roll out.

**NEW YORK:** we will be reviewing goals and looking at what's worked/what's not, etc. Develop goals for next year. Coverage of both booths needed. Reviewed events that will be going on that week.

**MILLIKEN DATES:** First week in March will be suggested to Trudy and then Julia will confirm with the EC.

**JANUARY BOARD MEETING:** Trade Show is Thursday afternoon. Board meeting is Friday from 8-1. EC will meet following the BOD meeting.

**DISCIPLINE UPDATES**

**TRISHA** – ICON Book – moving forward. How can we do that better?

**CINDY** – reviewed ways to communicate information with chapters after events.

**PHILIP** – Seattle trade show was a huge success

**CHRIS TUCKER:** Atlantic Canada had an event and it was great

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**LYNN FISHER:** had to cancel an event because the portion sponsored from the venue did not come to fruition. Shelia and Judy will be visiting the chapter regardless and are hoping to meet with the board.

Judy Regan made a motion to adjourn; Philip Byrne seconded at 9:49 am PST; all in favor  
Next meeting is 11/9/13 in New York City