

**Executive Committee**  
**Conference Call Minutes**  
February 5, 2021

Present:					
X	Chris Tucker	President	X	Jonathan Young	VP Int'l Relations– U K
		President Elect	X	Cindy Guthrie	Past President
X	Fernando Diaz	Secretary	O	Trisha Poole	Executive Advisor
X	Sandy Banks	VP Finance	X	Shelia Lohmiller	Executive Director
X	Jennifer Wellman	VP Scholarship	X	Jena Seibel	NEWH Staff
X	Christine Wasmer	VP Education	X	Susan Huntington	NEWH Staff
O	Monica Meade	VP Development	O	Diane Federwitz	NEWH Staff
X	Tara Witt	VP Int'l Relations - Canada	X	Trudy Craven	Strategic Advisor
X	Enrico Cleva	Milano President	O	Gwendoline Theodet	Paris President
Absent:					
	See 'O' above				
					Quorum = 5

February 5, 2021 - Chris Tucker called the meeting to order at 11:33 am EST. Roll was taken by Fernando Diaz. A quorum was established.

**Agenda Items:**

- Board of Directors Meeting Review
- New NEWH, Inc. Board of Directors Job Descriptions
- Putting NEWH video material behind a firewall
- New Business

**Board of Directors Meeting Review**

- Good Attendance: 107 – 109
- Breakout Groups: Positive Comments & Energy
- Meeting Moved Quickly
- Introductions was a good thing-people knew who was there
- Lots of conversation about Students
- NY Chapter: start every meeting/event with "Value of NEWH"
- Membership to Design Firms w/multiple locations
- VIDEO: NEWH Looks Like Me
- Let Helen R know who wants to participate in Video

**Job Descriptions**

- Nothing was wrong – could be better
- We now have a standardize template
- Expectations: Every VP, Every Director
- Purpose
- Trudy sending job descriptions to us next week – deadline to report back to Trudy 2/19 or ???

**NEWH Video Materials**

- Protect our materials – member only videos
- Diversity – some open to everyone
- DISCUSSION ENSUED
- When do we go back to charging for meetings/events
  - Members No Charge
  - Non Members – how much do we charge?

- NEWH Icon of Industry Nominations – request for nominations

**New Business**

- **FD** – NTR
- **SB** – NTR
- **JW** – NTR
- **CW** – NTR
- **MM** – Not in Attendance
- **LB** – EID moving beautifully  
Chapter Education – 3/04, 3/10, 3/17, 3/24 Executive Committee Must participate
- **HR** – NTR
- **TW** – Not in attendance
- **JY** – NTR
- **CG** – NTR
- **TP** – Not in Attendance
- **TC** – NTR
- **GT** – Not in Attendance
- **EC** – Left Meeting Early
- **JS** – Chapman Hospitality Lighting, TLS Design, Fildough – New CPs
- **SH** – NTR
- **SL** – NTR

Meeting was adjourned at 1:49 pm EST  
 Motion was made by Fernando Diaz  
 Seconded by All in Attendance

Next EC call February 19, 2021

**FEBRUARY 11 – NEWH FOUNDERS CIRCLE – VIRTUAL – YOUR ATTENDANCE IS REQUESTED**

**Executive Committee  
 Conference Call Minutes  
 February 19, 2021**

Present:					
X	Chris Tucker	President	X	Jonathan Young	VP Int’l Relations– U K
		President Elect	X	Cindy Guthrie	Past President
X	Fernando Diaz	Secretary	X	Trisha Poole	Executive Advisor
X	Sandy Banks	VP Finance	X	Shelia Lohmiller	Executive Director
X	Jennifer Wellman	VP Scholarship	X	Jena Seibel	NEWH Staff
X	Christine Wasmer	VP Education	O	Susan Huntington	NEWH Staff
X	Monica Meade	VP Development	O	Diane Federwitz	NEWH Staff
X	Tara Witt	VP Int’l Relations - Canada	X	Trudy Craven	Strategic Advisor
X	Lanee Burns	VP/EID	X	Gwendoline Theodet	Paris President
X	Helen Reed	VP/Communications	X	Enrico Cleva	Milano President
	See ‘O’ above				
					Quorum = 6

February 19, 2021 - Chris Tucker called the meeting to order at 11:38 am EST. Roll was taken by Fernando Diaz. A quorum was established.

**Agenda Items:**

- Review Founders Circle

- NEWH, Inc. scholarship in the name of Arne Sorenson
- Job descriptions
- New Business

### **Review Founders Circle**

- Discussion on NEWH Regional Trade Shows & National Trade Shows ie, HD & BD
- Room to Room – Good Feedback: Hawaii, LA & Las Vegas
- New ideas for RTC & LC
- Need more of an atmosphere to network -need to figure this out

### **NEWH, Inc. Arne Sorenson Scholarship**

- \$10K, NEWH, Inc. to present at RTS in Bethesda
- Chapter Level – Present at Golf Tournament

### **Job Descriptions**

- Those who have not reviewed job description – please notify Trudy of status
- Respond by next Friday, 2/26/21
- NEWH Icon of Industry Nominations – request for nominations

### **New Business**

- **FD** – NTR
- **SB** – NTR
- **JW** – Looking for judges/Green Voice/3 judges on board
- **CW** – Eco Tourism  
Virtual Fashion Show ZOOM meeting 2/24 at 1:30 PM ET
- **MM** – LC moving along
- **LB** – Chapter EID Sessions – 3/04, 3/10, 3/17, 3/24 Executive Committee Must participate  
Survey sent out  
Kudos to Helen Reed for the Social Media notices
- **HR** – NTR
- **TW** – NTR – Left Meeting
- **JY** – Mary Malloy to promote NEWH Europe
- **CG** – NTR
- **TP** – NTR
- **TC** – NTR
- **GT** – French Trade Show – Contact List – 170K contacts  
NEWH presence in the show  
Board Training
- **EC** – Work being done next door – hard to hear  
Doing as many things as possible to grow membership  
Working with University
- **JS** – NTR
- **SL** – Website up by end of March

Meeting was adjourned at 1:22 pm EST

Motion was made by Fernando Diaz

Seconded by Helen Reed & Monica Meade

**Next EC call March 5, 2021**