

2024 Important Calendar Dates/ Deadlines for Chapter Boards and Regions*

January 15, 2024	Signature Cards deadline
January 18, 2024	NEWH Board of Directors Meeting (IBOD) – virtual
January 24, 2024	Leadership Lessons with Trudy Craven for all board members
January 31, 2024	Mandatory board training deadline (for voting board members)
February 20, 2024	Summer NEWH Magazine deadline
February 29, 2024	Chapter Business Plan and Budget due to NEWH, Inc.
March 3, 2024	TopID info sent to chapters/regions. Chapter/Regions are to get the word out to qualifying firms in their area - nominations due June 15
March 18, 2024	NEWH, Inc. emails TopID Nominations forms to candidate firms
March 29, 2024	Board Meeting Delegate Reports due to NEWH Inc.
April 24, 2024	Leadership Lessons with Trudy Craven for all board members
April 29, 2024: 12:00pm – 4:30pm	NEWH Board of Directors Meeting – Las Vegas, NV
June 14, 2024	TopID Nomination forms from Candidate Firms due <i>(no extensions)</i>
June 16, 2024	Fall NEWH Magazine deadline
June 28, 2024	Travel reimbursements from IBOD Las Vegas meeting due
July 17, 2024	Leadership Lessons with Trudy Craven for all board members
August 1, 2024	TopID winners due! Chapters/Regions to submit three final TopID winners with nomination forms to Diane Federwitz at the NEWH, Inc. Office
August 30, 2024	Board Nominations – Chapter members submit nominations for their 2025 chapter board
September 3, 2024	Winter NEWH Magazine deadline
September 13, 2024	Board Nominations – Chapter Nominations Chair to return completed 2025 board slate to NEWH, Inc. – NEWH to send out ballot 9/25
October 11, 2024	Board Meeting Delegate Reports due to NEWH, Inc.
October 15 – December 22, 2024	Chapters and Regions can announce 2025 winners during their TopID event. If your chapter chooses not to notify your finalists and present the award during a fundraiser/TopID event during this time, you will have the opportunity to notify them in whatever manner you feel best suits this great honor.
October 16, 2024	Leadership Lessons with Trudy Craven for all board members
October 21, 2024	TopID awards shipped to Chapter presidents/Regional chairs.
November 9, 2024: 12:00pm – 4:30pm	NEWH International Board of Directors Meeting – New York, NY
December 20, 2024	Travel reimbursements from IBOD New York meeting due
December 30, 2024	TopID 2025 recipients are posted on the NEWH website.

***Ongoing deadlines – submissions to NEWH Inc.:**

Approved board minutes submitted within 30 days of board meeting

Approved memberships submitted to NEWH Inc. within 30 days of receiving

Results of Activity reports submitted 45 days after event

Event RSVP final collections due 10 days after event (checks/credit cards)